



Buildings and Grounds Generalist

Indian Mountain School (IMS) is a premier junior boarding and day school located on a stunning 600-acre campus in Lakeville, Connecticut. With approximately 210,000 square feet of academic, residential, and recreational space—including a state-of-the-art 25,000-square-foot athletic facility—IMS provides an inspiring environment for learning, growth, and community.

Position Summary:

Indian Mountain School (IMS) is seeking a dependable and versatile Building and Grounds Generalist to support the maintenance and operations of our 600-acre campus and 210,000 square feet of facilities in Lakeville, Connecticut. This is a full-time, hands-on position reporting directly to the Director of Buildings & Grounds and working closely with the Facilities team, faculty, staff, contractors, and vendors to ensure the smooth day-to-day function of all school buildings and grounds.

The Building and Grounds Generalist will be responsible for maintaining high standards of safety, cleanliness, and functionality across campus. Core responsibilities include assisting with routine and preventative maintenance, performing repairs related to electrical, plumbing, and HVAC systems, supporting custodial needs when necessary, and helping to maintain the overall appearance and safety of the grounds. This role requires effective communication, adaptability, and a collaborative mindset, as the Generalist will regularly interact with students, faculty, administrators, and external service providers.

Candidates with a valid plumbing license or extensive plumbing experience are strongly preferred, as this expertise is highly valued in our current team structure.

Essential Functions:

- Maintain all school buildings and grounds to ensure optimal use and appearance.
- Ensure all work aligns with IMS standards, safety protocols, and compliance guidelines.
- Operate all maintenance equipment and machinery safely and effectively.
- Communicate professionally with faculty, staff, students, families, and vendors.
- Adapt to changes, respond to emergencies, and take initiative on assigned tasks.
- Support and uphold the school's mission and the value of education.
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- General Responsibilities:

- Perform routine maintenance and repairs across campus facilities.
- Prioritize safety, health, and comfort for students and staff in all operations.
- Lead or assist with installations and preventative maintenance of:
 - Electrical, plumbing, and HVAC systems
 - Interior and exterior building elements
 - Groundskeeping and landscaping tasks
- Assist with moving materials and equipment across campus.
- Provide custodial coverage as needed.
- Work occasional overtime during emergencies or weather events.
- Maintain accurate records, including daily work orders and invoice entry.
- Comply with all health, safety, and school policies.

Qualifications:

- Licensed plumber or significant professional plumbing experience strongly preferred.
- High school diploma or equivalent.
- Experience in building, facilities, or grounds maintenance.
- Strong desire for continued learning and skill development.
- Basic computer proficiency (work order systems, inventory software, required online trainings).
- Ability to read and understand chemical labels and safety documentation (MSDS).
- Valid driver's license and ability to meet school insurance requirements.

Physical Requirements:

- Ability to lift/carry/move materials 50+ lbs.
- Physical stamina for climbing, bending, kneeling, crawling, and working at heights.
- Comfortable working both indoors and outdoors in all weather conditions.
- Tolerance for dusty, noisy, and occasionally odorous environments.
- Ability to operate vehicles and heavy equipment safely.
- Tobacco-free campus.

Benefits:

- Competitive salary based on experience and licensure
- Medical, dental, and vision insurance
- Employee meals during shifts
- Professional development and tuition remission opportunities
- Retirement plan with employer contributions
- Paid time off (PTO)

Schedule:

- Full-time, 8-hour shifts
- Day shift; occasional on-call or overtime hours as needed

To apply, please reach out to Kevin Gorey - kevin_gorey@indianmountain.org

Indian Mountain School seeks faculty and staff members who are eager to participate in an inclusive, respectful, and diverse school community. Candidates from diverse backgrounds are encouraged to apply. Indian Mountain School is an equal opportunity employer and does not discriminate on the basis of race, color, creed, religion, sexual orientation, national or ethnic origin in the administration of its employment policies, educational policies, admissions policies, financial aid and loan programs, and other school-administered programs.