



Maintenance Technician – Carpentry and Painting

Reports To: Director of Facilities

Focus: Carpentry, Painting, & General Building Maintenance

Summary: The Maintenance Technician maintains the functionality, appearance, and safety of Indian Mountain School's campus facilities. This hands-on role focuses on carpentry, painting, and routine repairs. The ideal candidate works independently with high attention to detail and assists the broader Facilities team as needed.

KEY RESPONSIBILITIES

- **Carpentry & Finishes:** Install, repair, and adjust doors, hardware, cabinetry, trim, casework, drywall, ceiling tiles, and flooring across campus facilities
- **Painting:** Prepare surfaces and apply high-quality interior and exterior finishes while protecting surrounding areas, furniture, and fixtures
- **Maintenance & Operations:** Complete assigned work orders efficiently, maintain orderly work zones, and minimize disruptions to daily school programs
- **Team Collaboration & Campus Support:** Assist with campus setups, special events, seasonal work, emergency responses, and general facilities tasks outside core trade areas
- **Safety & Inventory:** Operate tools safely, follow all campus safety protocols, maintain work areas, track material inventory, and report supply/equipment needs to the Director of Facilities

QUALIFICATIONS & REQUIREMENTS

- Significant professional background in carpentry, painting, or building trades.
- Strong proficiency with trade tools, measurement, material estimation, and repair techniques for interior/exterior finishes
- Clear communication, strong time management, independent problem-solving, and a professional attitude around students, staff, and visitors
- Valid driver's license with a clean driving record

WORKING CONDITIONS

- Ability to lift, carry, and move 50+ lbs
- Ability to climb ladders, bend, kneel, crawl, and work at heights in all weather conditions
- Exposure to typical maintenance environments (dust, noise, odors)
- Occasional evening, weekend, or holiday shifts to support a year-round boarding school environment
- Tobacco-free campus

BENEFITS & COMPENSATION

Competitive salary based on experience, plus medical/dental/vision coverage, employer-matched retirement, paid time off, free shift meals, professional development, and tuition remission opportunities.

ABOUT INDIAN MOUNTAIN SCHOOL

Indian Mountain School is an independent co-ed day and boarding school serving Pre-K through 9th grade across two campuses in Lakeville, CT.